## AY2025 Fall Quarter Course Registration

To all undergraduate students,

Make sure to register for all the courses through the GAKUMU Information System by yourself.

[Courses you are able to register for] Courses offered in the Fall and Winter Quarters in AY2025

## [Registration Period]

From 10:00 a.m., Friday, September 26 to 4:59 p.m., Friday, October 3

## [Registration Amendment Period]

From 10:00 a.m., Monday, October 6 to 4:59 p.m., Friday, October 10

You can modify (delete or add) your course registration during the registration amendment period.

## [Registration Withdrawal Period]

from 10:00 a.m., Monday, October 20 to 4:59 p.m., Tuesday, October 21

During the registration withdrawal period, you can cancel courses you have registered for. (You cannot register for new courses.)

\*Courses that you have withdrawn from will be indicated on transcripts with the mark "W" and will not count towards the GPA. Note, however, that the number of credits which were withdrawn will be counted towards "the 50-credit limit per year rule."

- 1. When registering, you will need an account to log in to the GAKUMU Information System and a password to log in to your ICC account. If you are currently enrolled at TUFS, check your account to confirm if you are able to log in.
- 2. Students who do not complete the procedures within the above-mentioned periods will not be allowed to register for courses in the Fall Quarter in AY2025. Students who wish to take courses must complete the necessary procedures (especially, students who need to repeat course(s) should pay special attention to completing the procedures).
- 3. During the above-mentioned period, students can only register for courses which are offered in the Fall and Winter Quarters. Full year courses cannot be registered.
- 4. When you register for the courses which require lottery registration, be sure to set your browser to allow pop-ups. If the "pop-up blocker" is enabled in the settings of your browser, a separate window to search for the timetable will not be displayed.

- 5. In the Winter Quarter, GLIP Winter Intensive English Language Courses will be offered, which consist of English A (Interactive English) and English B (Academic English). Register for these courses during the registration period for the Winter Quarter; from January 8 to January 9.
- 6. Note that if you wish to withdraw from a course held in the Winter Quarter, you are required to withdraw by 5:00 p.m. on the day before the class starts. (If the day before the class starts falls on a weekend or holiday, withdraw by 5:00 p.m. on the previous weekday.)

The course registration procedures for Basic Seminar, GLIP English Language Courses and Foreign Language Courses are different. Please be sure to check the following information.

Basic Seminar		
Basic Seminar	Lottery registration	
Procedure	Register through the GAKUMU Information System	
Registration	[1st lottery]	
period	Registration period: From 10:00 a.m., Tuesday, September 16 to 4:59 p.m., Thursday, September 18	
	1st lottery result announcement: 6:00 p.m., Thursday, September 18	
	[2nd lottery]	
	Registration period: From 10:00 a.m., Friday, September 19 to 4:59 p.m., Wednesday,	
	September 24	
	2nd lottery result announcement: 6:00 p.m., Wednesday, September 24	
Notes	These lotteries are held for first year students who entered the School of Language and Culture	
	Studies and the School of International and Area Studies in April, 2025, and for students who	
	entered in or before AY2024 but have never taken the "Basic Seminar" courses before. Check	
	the lottery results through the GAKUMU Information System. Course registration for the Basic	
	Seminar will be done automatically for the accepted course(s). For the 2nd lottery, only students	
	who were rejected from the 1st lottery are eligible to enter. For details, refer to:	

<a href="https://www.tufs.ac.jp/student/NEWS/education/250902">https://www.tufs.ac.jp/student/NEWS/education/250902</a> 3.html >.

GLIP English Language Courses			
English B (Academic English) Lottery registration			
Procedure	Register through the GAKUMU Information System		
Registration	Lottery registration period: From 10:00 a.m., Friday, September 19 to 4:59 p.m., Wednesday,		
period	September 24		
	Lottery result announcement: 6:00 p.m., Wednesday, September 24		
Notes	English B (Academic English) courses are not assigned by the Coordinator of GLIP English Language Courses but can be selected by the students themselves. Register for your desired courses during the lottery registration period. If the number of applicants exceeds the capacity of the class, a lottery will be held. Students are eligible to register for a maximum of two English B courses by lottery for the Fall Quarter courses and may register for up to two English B courses. Check the lottery results through the GAKUMU Information System. Course registration will be done automatically for the accepted course(s). If you want to withdraw from your course(s), you are required to complete the necessary procedures through the GAKUMU Information System to cancel your registration for the accepted course(s). During the course registration period, students may register for English B courses on a first-come, first-served basis for the courses which still have vacancies after the lottery registration. Students may take a maximum of six English B courses in each academic year. For other details about taking English B courses, refer to the  "2025 GLIP English Language Courses Guide."		
English C(Ca	reer English) Lottery registration		
Procedure	Register through the GAKUMU Information System		
Registration period	Lottery registration period: From 10:00 a.m., Friday, September 19 to 4:59 p.m., Wednesday, September 24 Lottery result announcement: 6:00 p.m., Wednesday, September 24		
Notes	English C (Career English) courses are not assigned by the Coordinator of GLIP English Language Courses but can be selected by the students themselves. Register for your desired courses during the lottery registration period. If the number of applicants exceeds the capacity of the class, a lottery will be held. Students are eligible to register for a maximum of two English C courses by lottery for the Fall Quarter courses and may register for up to two English C courses. Check the lottery results through the GAKUMU Information System. Course registration will be done automatically for the accepted course(s). If you want to withdraw from your course(s), you are required to complete the necessary procedures through the GAKUMU Information System to cancel your registration for the accepted course(s). During the course registration period, students may register for English C courses on a first-come, first-served basis for the courses which still have vacancies after the lottery registration. Students may take a maximum of four English C courses in each academic year. For other details about taking English C courses, refer to the  "2025 GLIP English Language Courses Guide"		

<sup>\*</sup> Students who have transferred to TUFS in their third year in AY2025 cannot register by lottery or register for the GLIP English Language Courses through the GAKUMU Information System. Those students who wish to take English B and/or English C courses should contact Prof. Kawamoto, the Coordinator of GLIP English Language Courses at <naho.kawamoto@tufs.ac.jp>.

Foreign	Languages	Courses

Foreign Languages Courses A, B Lottery registration .			
Procedure	Register through the GAKUMU Information System		
Registration	Lottery registration period: From 10:00 a.m., Monday, September 22 to 4:59 p.m., Thursday,		
period	September 25		
<u> </u>	Lottery result announcement: 6:00 p.m., Thursday, September 25		
Notes	Register for your desired courses during the lottery registration period. Students may register		
	for a maximum of two Foreign Languages Courses in the lottery for the Fall Quarter courses.		
	When registering by lottery, you may only register for one language. You cannot register for		
	two languages.		
	Check the lottery results through the GAKUMU Information System. Course registration will		
	be done automatically for the elected course(s). If you want to withdraw from your course(s),		
	you are required to complete the necessary procedures through the GAKUMU Information		
	System.		
	During the course registration period, students may register for Foreign Languages Courses		
	on a first-come, first-served basis for any courses that still have vacancies after the lottery		
	registration. Students may register for a maximum of four Foreign Languages Courses per		
	language per academic year.		
	For details, refer to the "AY2025 Fall Quarter Foreign Languages Courses		
	Course Registration" posted on the TUFS website.		