Academic Data Management and Disclosure Policy of Tokyo University of Foreign Studies

(Purpose)

The mission of Tokyo University of Foreign Studies (hereinafter referred to as "the University") is to foster individuals who can contribute to coexistence in increasingly multilingual and multicultural societies in Japan and around the world and who can address global challenges, as well as to engage in social contribution activities aimed at creating an inclusive society. As a part of this effort, TUFS seeks to develop an environment that enables researchers who explore the lives and activities of people with diverse linguistic, cultural, and historical backgrounds around the world to properly store and manage the academic data they collect or generate in the course of their research and preserve and accumulate such data as part of the shared intellectual heritage of humankind.

The method for sharing and utilizing academic data shall be applied flexibly, in accordance with the characteristics of each research field, while taking into account the cultural and political contexts of the society under study and respecting the perspective of both the people living in those societies and the researchers.

Through dialogue with the societies that are the subject of our research and the individuals within them, and by recognizing and taking into account the risks and benefits inherent in the sharing and utilization of academic data, the University aims to develop frameworks for accumulation and dissemination of the shared intellectual heritage of humankind, thereby making a significant contribution to the advancement of academic research and to the harmonious, multicultural coexistence of global society.

Based on the above principles, the Academic Data Management and Disclosure Policy (hereinafter referred to as the "Policy") is hereby established as follows.

(Definition of academic data)

The "academic data" covered by this policy refers to information collected or generated in the course of research activities conducted by or under the auspices of the University, regardless of whether it is in digital or non-digital form.

(Entity responsible for managing academic data)

The University acknowledges that, in principle, researchers who collect or generate academic data have both the right and responsibility to manage such data.

(Management of academic data)

Researchers shall manage academic data in accordance with applicable laws and regulations, the University's ethical standards and internal rules or equivalent policies, the nature of the academic data, and the requirements of their respective research fields.

(Sharing and publication of academic data)
Researchers shall share and make public academic data in accordance with applicable laws and regulations, the University's ethical standards, internal rules, and equivalent policies, the nature of the academic data and the requirements of their respective research fields, and the ethical requirements that take into account the characteristics of the regions and societies from which the data was collected.

(Role of the University)
The University shall establish and maintain an environment that supports the storage, management, sharing, disclosure, and utilization of academic data.

(Review)
This policy shall be reviewed as necessary in response to changes in social and academic environments.