

Recruitment of Part-Time English Lecturers at Tokyo University of Foreign Studies (TUFS)

1. Position: Part-time lecturer

2. Number of positions: 5

3. Term of contract: April 2027 to March 2028 (renewable)

4. Duties and responsibilities:

Teaching one or more of the following English courses:

- Interactive English (courses for 1st year students and above to develop communication skills)
- Academic English: Skill-based (courses for 2nd year students and above to develop academic English skills)
- Career English (courses for 3rd year students and above to develop international business communication skills)
- English language courses for English majors (required skill-based courses for 1st or 2nd year English majors)
- Content-based English language courses for English majors (elective courses for 3rd and 4th year English majors, with content in Social Sciences/Area Studies, Linguistics/Applied Linguistics, and Culture Studies/Literature)
- English for Academic Purposes (courses for graduate students to develop academic English skills)
- Lectures in English (EMI courses in various disciplines)

For more information about English courses offered through the Global Linkage Initiative Program (GLIP), please see:

https://www.tufs.ac.jp/english/student/lesson_course/program/glip/

5. Work location:

Tokyo University of Foreign Studies, 3-11-1 Asahi-cho, Fuchu-shi, Tokyo,

6. Salary:

To be determined according to the university's established pay scale, ranging from 25,800 yen to 32,400 yen per class

7. Qualifications/requirements:

Applicants must meet all the following requirements:

- Master's degree (applicants who wish to teach courses in the 'Lectures in English' category must hold a PhD in the relevant field)
- English teaching experience (university-level experience preferred)
- Native or near-native proficiency in English
- Three or more publications
- Not be enrolled as a student at any educational institution by the start date

8. Application materials:

Curriculum Vitae (single PDF file)

Please include the following in your CV:

- A recent photo
- Titles of courses taught in the last five years
- A list of publications and research activities

9. Application method

Applications should be submitted via the Google Form below:

<https://forms.gle/APvwVCZCWEv51Xyr9> (Google account required)

10. Selection process

- Shortlisted candidates will be contacted by email and invited for an online interview. Interviews will be held in October on a first-come, first-served basis.
- Once the selection process has been completed, all applicants will be notified of the outcome by email.

11. Application deadline: Sunday 25 October 2026**12. Contact information:**

Coordinator of GLIP English courses

glip-jinji@tufts.ac.jp