

Research Institute for Languages and Cultures of Asia and Africa
Tokyo University of Foreign Studies
Call for Applications (Modern History or Area Studies [Middle East or Africa])
2026-03-24

1. Position:

Assistant Professor

2. Affiliation:

Research Institute for Languages and Cultures of Asia and Africa (ILCAA)

3. Place of work:

Upon hiring:

Fuchu Campus, Tokyo University of Foreign Studies (TUFS), 3-11-1 Asahi-cho, Fuchu-shi, Tokyo

Future changes:

None

4. Job description:

Upon hiring:

(a) Research on Asia (excluding Japan) and/or Africa

(b) Administrative duties for ILCAA

Future changes:

Upon obtaining tenure, responsibilities will expand to include graduate-level teaching and additional administrative duties at TUFS.

5. Term of position:

Five-year fixed-term appointment

(Note that this is a tenure-track position. The appointee may apply for a tenured Associate Professor position after three years of service.)

6. Research field:

Modern History or Area Studies [Middle East or Africa]

7. Qualifications:

- a) Applicants must have strong academic achievements in modern history or area studies in the

Middle East or Africa and must have conducted research based on primary sources in local languages.

- b) Applicants must hold or be expecting to obtain a doctorate by the date of appointment.
- c) Applicants must demonstrate a strong research connection to the Middle East or Africa.
- d) Applicants must be capable of advancing ILCAA's core research activities. Particularly, they must be able to contribute to developing the ILCAA Core Project "Field Archiving of Memory: Dynamics of Cooperation within the Islamic Society."
- e) Applicants must exhibit the ability to plan and lead innovative, cutting-edge joint research projects.

* Simultaneous applications for the positions of Associate Professor and Assistant Professor in the field of "Cultural Anthropology" at ILCAA are accepted. The required documents must be submitted separately.

8. Scheduled start date:

April 1, 2027

However, a later start date may be considered for candidates with valid reasons.

9. Employment conditions:

- a) Salary:

Compensation follows the annual salary system, based on work experience, performance, and other factors. The salary is divided into 12 monthly payments, with tax and co-payment of social insurance premiums (employment insurance premiums and mutual aid association premiums) deducted.

- b) Work Hours:

A discretionary labor system applies, equivalent to 38 hours 45 minutes per week (7 hours 45 minutes per day).

- c) Holidays & Leave:

These are granted in accordance with the Employee Working Hours and Leave Regulations of TUFS.

Holidays: Generally, Saturdays, Sundays, national holidays, and year-end and New Year holidays (December 29 to January 3). However, you may be required to work on some of these

holidays for work-related reasons.

Leave: Includes annual paid leave, sick leave, and special leave.

d) Social Insurance:

Includes coverage under the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association; Employees' Pension Insurance; Employment Insurance; and Workers' Compensation Insurance.

e) Trial Period:

Six months

f) Retirement Allowance:

Eligible

g) Other conditions:

All other employment terms are in accordance with the rules and regulations of TUFS.

10-1. Documents required for application (A):

* All documents must be submitted in PDF format, with the applicant's name included in the file name.

a) Cover Letter (Specify "Middle East/Africa")

The cover letter must include the applicant's contact information, including the postal and email addresses.

b) Applicant's CV with an attached ID photograph.

The CV should include details on the languages that the applicant can use for conducting research.

c) Document(s) verifying the applicant's doctoral degree or confirming the submission of their doctoral thesis.

d) Statement of research experience

Format: A4 size, horizontal writing, maximum of 4,000 characters in Japanese or 1,600 words in English.

The statement should outline the applicant's research career, including any previous affiliations or connections with academic institutions in the Middle East/Africa and/or with those outside the Middle East/Africa that conduct research on that region. The statement should also describe any previous and/or current participation in joint research at ILCAA.

e) Research Proposal

Format: A4 size, horizontal writing, maximum of 4,000 characters in Japanese or 1,600 words in English.

The proposal must include the following two plans:

- 1) A joint research project that the applicant intends to organize at ILCAA.
- 2) Research activities within ILCAA's Core Project "Field Archiving of Memory: Dynamics of Cooperation within the Islamic Society."

For further details about the joint research projects at ILCAA, please refer to the ILCAA website (<https://www.aa.tufs.ac.jp/en/>). Information regarding the ILCAA Core Project "Field Archiving of Memory" can be obtained from the project website (<https://fam.aa-ken.jp/en/>).

f) Complete list of publications

g) Summaries of three selected published works (see 10-2)

Format: A4 size, horizontal writing, maximum of 600 characters in Japanese or 240 words in English per summary.

h) Two References

Provide the name, affiliation, and contact information of two researchers who can serve as references.

10-2. Document required for application (B):

Three selected published works (including book chapters) in PDF format, with the applicant's name included in the file names.

11. Selection process:

After an initial screening of the application documents, shortlisted candidates will be invited for an in-person interview at ILCAA on Saturday, July 18, 2026.

Shortlisted candidates will be notified by early July 2026.

The final candidate will be invited to an interview by the University Executive Board around late October.

The final candidate will be notified by the end of September.

Note: Travel expenses for the interviews will not be reimbursed.

12. Notification of results:

Early November 2026

13. Application procedure:

- a) Applicants must complete both steps (i) and (ii) below.

Deadline: 23:59 (JST) on Thursday, May 21, 2026.

All application documents must be uploaded as a ZIP file containing the required PDFs.

- (i) Complete the Application Form for the ILCAA Recruitment (Middle East/ Africa) <https://sanda.tufs.ac.jp/kenkyu/recruitment-aa3e/> and upload Documents (A).
 - (ii) Upload Documents (B) to the online storage platform specified in the confirmation email sent in response to the submission of the Application Form.
- b) After uploading Documents (A) and (B), applicants will receive an email confirmation from ILCAA.

If confirmation is not received within one week, applicants should contact jinji-aa@tufs.ac.jp.

14. Inquiries:

Email: jinji-aa@tufs.ac.jp

- Questions regarding the application process will be accepted only via email.
- If no response is received within three business days (excluding Saturdays, Sundays, and public holidays), applicants should resend their inquiry.
- Phone inquiries will not be accepted.

15. Miscellaneous:

- a) ILCAA strictly follows confidentiality regulations and will securely handle applicants' personal information. The collected information will not be used for purposes outside the selection process.
- b) The university promotes gender equality.
- c) Smoking policy: Smoking is prohibited on university premises (however, designated outdoor smoking areas are available).