

International Politics

1. Job title

Professor or Associate Professor

2. Affiliation

(Associate Professor) Graduate School of Global Studies

3. Place of Work

(Immediately after hiring) Tokyo University of Foreign Studies, 3-11-1 Asahi-cho,
Fuchu-shi, Tokyo

(Scope of changes) No changes

4. Teaching responsibilities

(1) Graduate level courses including classes in the Graduate School of Global Studies Master's Program Language and Culture Studies Course and Area and International Studies Course

-The graduate school faculty council will examine and determine whether the candidate will be in charge of doctoral courses.

(2) Undergraduate level courses including:

-Classes in the Global Liberal Arts Program (Basic Seminars, Liberal Arts Courses, etc.)

-Courses in the Core Program at School of International and Area Studies (Introductory/Survey/Major Courses, etc.)

-Other classes as may be required depending on the academic year or on the need for participating in a lecture series

(3) Duties regarding education, research, entrance examinations, social contributions, and management of the University

5. Area of Specialization

International Politics

6. Qualifications

Prospective applicants are expected to possess a high level of capability in teaching and in guiding students' research in the applicant's areas of specialization, as well as to meet all of the following requirements at the time of the submission of application documents:

(1) those who have a doctoral degree (or an equivalent degree conferred in any country), or equivalent academic achievement;

(2) those whose primary area of specialization is international political economy as a subdiscipline of international politics, with a focus on economic international relations involving the United States or North America, with an emphasis on the domestic politics of the countries and international organizations involved.

(3) those who are able to teach classes (lectures, seminars, and thesis supervision) in both Japanese and English.

(4) those who have sufficient Japanese language proficiency to carry out administrative duties at the University (Japanese citizenship is not a requirement);

(5) those who can actively engage in the University's educational, administrative and other activities in accordance with the University's mission, grand design, and specific policies.

7. Scheduled employment start date

April 1st, 2026

8. Term of office

Full-time (Tenured)

9. Benefits

(1) Salary

Annual salary system (the annual salary is based on work experience, performance, and other factors, and the annual salary divided by twelve months is paid monthly). Tax and co-payment of social insurance premiums (employment insurance premiums and mutual aid association premiums) shall be deducted.

(2) Work style

Discretionary Labor System for Professional Work (equivalent to 38 hours 45 minutes per week, 7 hours 45 minutes per day)

(3) Holidays and leave

In accordance with the Employee Working Hours and Leave Regulations of Tokyo University of Foreign Studies.

Holidays: As a general rule, Saturdays, Sundays, national holidays, and the year-end and New Year holidays (from December 29th to January 3rd). However, you may be required to work on some of the aforementioned holidays designated as working days for operational reasons.

Leave: Annual paid leave, sick leave, special leave

(4) Social insurance

The Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association, Employees' Pension Insurance, employment insurance, and workers' compensation insurance.

(5) Trial period

Yes (6 months)

(6) Retirement allowance

Yes

10. Application documents

(1) Curriculum Vitae (using the "Curriculum Vitae" form designated by the University.)

(2) List of academic publications/presentations (using the "List of academic publications/presentations" form designated by the University)

(3) Three major academic publications

- Single-authored or first-authored publications only

- If you have a doctoral degree, please be sure to include your doctoral dissertation (or a publication based on the doctoral dissertation).

If you have not yet received your doctoral degree, please submit a specific plan for obtaining it separately from the major research achievements listed above.

- The submission of additional documents may be requested during the selection process.

(4) Abstracts of three major academic publications (about one page each, using the "Abstracts of academic publications" form designated by the University)

- Please describe each of the three major publications mentioned in (3) above (in 800 characters in Japanese or about 300 words in English).

(5) A summary of previous teaching experience and research achievements and a

- statement of future teaching and research plans (two pages or less, using the “A summary of previous teaching experience and research achievements and a statement of future teaching and research plans” form designated by the University)
- (6) Your resolutions for engaging in teaching, research, and duties of the University (in any format on A4-sized paper, horizontal writing, about 1,000 characters in Japanese or about 400 words in English)
 - (7) Application form (using the “Application Form” form designated by the University)
 - (8) Names, affiliations, job titles, and email addresses of two persons that can be referred to during the selection process (excluding stakeholders of the University)

Please be sure to follow the instructions below:

- 1) Please download and fill in the application documents designated by the University from the following website.
<https://www.tufs.ac.jp/other/recruit/>
- 2) Please prepare all the documents listed above and compile them into a single PDF file in the order of (1), (2), (4), (5), (6), (7), and (8). Name the file "First name LAST NAME (Call for applications for the faculty position in International Politics).pdf." Replace “First name LAST NAME” with the applicant’s full name.
 - (3) As for the major research achievements, the amount of data is expected to be large, so please convert each research achievement into PDF data and upload it with the file name as shown in the example below.
"First name LAST NAME Major academic publications 1.pdf."
"First name LAST NAME Major academic publications 2.pdf."
"First name LAST NAME Major academic publications 3.pdf."

Please replace “First name LAST NAME” with the applicant’s full name at the beginning of each file name.

11. Application deadline

The deadline for entry is Friday, May 16th, 2025, at 5pm (Japan Time).

The deadline for uploading the application documents is Friday, May 23rd, 2025 at 5pm (Japan Time).

12. Application method

- (1) Please send an entry email to 2605igs-jinji@tufs.ac.jp with the applicant’s email address written in the body of the email. The subject of the email should be "Entry (International Politics)."
Entry deadline: Friday, May 16th, 2025 at 5pm (Japan Time)
- (2) After receiving the entry email, the University will send a message to the applicant's email address stating the URL to upload the application documents.
 - *If you are not notified of the URL for uploading within two days (excluding Saturdays, Sundays, and national holidays) after sending the entry email, please contact 2605igs-jinji@tufs.ac.jp .
- (3) Please upload the application documents as PDF files to the designated URL.
Deadline for uploading the application documents: Friday, May 23rd, 2025 at 5pm (Japan Time)
 - *After uploading, the University will send you an email to confirm receipt. If you do not receive a confirmation email within two days (excluding Saturdays, Sundays, and national holidays) after uploading, please contact 2605igs-jinji@tufs.ac.jp .

13. Selection method

- 1) Selection will be carried out through document review and interviews.
- 2) Shortlisted candidates who pass the document review will be invited to an interview. Travel and related expenses shall be borne by the candidates. For those living overseas, the interview may be conducted using an internet-based video calling system.
- 3) Shortlisted candidates are required to submit a syllabus and teaching materials in advance of the interview.
- 4) The interview includes a teaching demonstration.
- 5) The interview with shortlisted candidates will be held in late June.
- 6) The final candidate will be invited to an interview by the University Executive Board around late September.
- 7) The selection results will be announced around the end of October.

14. Contact information

Institute of Global Studies Administrative Division, Tokyo University of Foreign Studies

E-mail: 2605igs-jinji@tufs.ac.jp

For inquiries, please send an email to the above address in Japanese.

15. Miscellaneous

- (1) Please check the website for the outline of the university.
<http://www.tufs.ac.jp/>
- (2) The personal information contained in the application documents will not be used for purposes other than this selection process.
- (3) If there is a good reason, consideration may be given with regards to the timing of starting the position.
- (4) The University promotes gender equality.
- (5) Measures to prevent passive smoking: Smoking is prohibited on the premises (outdoor smoking areas available)

16. Nota bene

This document is an English translation of the original Japanese text. The Japanese text is the original and the English text is for reference purposes only. If there is any conflict or inconsistency between these two texts, the Japanese text shall supersede the English text.