

April 2026 Admission School of Japan Studies Entrance Examination (English-Speaker Track) <Application Checklist>

Request your high school to write and submit the Letter of Recommendation	Check ✓	Notes
Have you:		
1. arranged for the Letter of Recommendation to be submitted by your high school?		TUFS will not accept the application if the Letter of Recommendation
2. completed the "Letter of Recommendation Request Form" to have the necessary information		has not been uploaded by the High School Representative.
sent to the High School Representative?		

	Items to be uploaded	Check ✓	Notes
1	Photograph Data		For Visa application and Student ID card
	Application Checklist (this sheet) and Application Form		*The Application Form is on pages 2 to 4.
	► Have you inserted your photo?		
2	➤ Did you list all of your nationalities?		If you hold more than one nationality
	➤ Is all information in your application true and accurate?		
	➤ Did you tick the box in the declaration section on page 4 at the end of the Application Form?		
3	Application Fee (JPY 17,000) and Proof of Payment		
4	Personal Statement	*800-1, *Write	
	Academic Transcript(s) of Grades		*Original or true (certified) copy
5	► Do you have the Japanese or English translation?		*In case the original is issued in a language other than English or Japanese
	➤ Do you have a document outlining the Grading System in your school?		*In case the transcripts do not show the grading system
6	Certificate(s) of Graduation or Certificate of Expected Graduation		*Original or true (certified) copy
0	► Do you have the Japanese or English translation?		*In case the original is issued in a language other than English or Japanese
	Evidence of English Proficiency (TOEFL iBT, IELTS, TOEIC L&R/TOEIC S&W, or Cambridge English)		
7	► Have you ordered your original official score report to be sent to TUFS?		*TOEFL iBT, IELTS, or TOEIC L&R/TOEIC S&W (in Japan) takers
	► Have you uploaded a scanned copy of the official score report?		*TOEFL iBT, IELTS, TOEIC L&R/TOEIC S&W, or Cambridge English takers
8	Proof of Citizenship		*A copy of your passport (The page(s) where your photo, name, passport number, and expiry date are printed), or *A government-issued identification document with your legal name and birthdate

	Additional Documents for the MEXT scholarship (If applicable) f applicants who have been enrolled in university wish to apply for the MEXT scholarship, submit the following (9 and one of 10) along with the above documents(1-8).						
- 11	Academic Transcript of Grades from university						
9	➤ Do you have the English or Japanese translation?	*In case the original is issued in a language other than English or Japanese					
	► Do you have a document outlining the Grading System in your university?	*In case the transcripts do not show the grading system					
	[AND]						
10/1	Certificate of Enrollment from currently enrolled university	*Those who are currently university students only					
10(1)	► Do you have the English or Japanese translation?.	*In case the original is issued in a language other than English or Japanese					
[OR]							
10(2)	Certificate of Graduation from university	*Those who have graduated from university only					
10(2)	► Do you have the English or Japanese translation?	*In case the original is issued in a language other than English or Japanese					
	[OR]						
10(2)	Certificate of Withdrawal from university	*Those who have withdrawn from university only					
10(3)	► Do you have the English or Japanese translation?	*In case the original is issued in a language other than English or Japanese					

April 2026 Admission School of Japan Studies Entrance Examination (English-Speaker Track) <Application Form>

Do you wish to apply for the MEXT scholarship?			□ Yes □ No		
Name Write your name in English exactly	Surname				
as it appears on your passport.	Given name(s)				
Date of Birth	(YYYY, MM, DD)				
Nationality *If you hold more than one nationality, list them all.					
First Language					
Gender	□ Male	☐ Female	☐ Other		
Current Address	Please write your add	dress where we can reach	you before your departure to Ja	a <u>pan.</u>	
Personal Telephone Number					
Family's Telephone Number					
E-mail Address					
Current Status	☐ (a) Student	☐ (b) Other			
In case of (a)	Name of school	l/university			
	Currently in wh	nat year/grade			
	[If you are a hig Expected date of	gh school student] of graduation	(YYYY, MM)		
In case of (b)	State your curre	ent status.			

- 1. Please write neatly in block letters if filling out by hand.
- 2. Use Arabic numerals for numbers, and Anno Domini system (19YY, 20YY) for years.
- 3. Write proper nouns in full without abbreviation.

Name	
	(Surname), (Given name(s))

Name and Location of School City (Fountry) Completion (YYYY, MM) Total Completion (YYYY, MM) Total Completion (YYYY, MM) Total Completion (YYYY, MM) Compl	Academic Backgro	Zunu				
Elementary Education (Elementary School) Name of School (City, Country) Entrance (YYYY, MM) Completion (YYYY, MM) Total Lower Secondary Education (Middle School) Name of School (City, Country) Entrance (YYYY, MM) Completion (YYYY, MM) Total Total Upper Secondary Education (High School) Name of University (City, Country) - Major (If applicable) Name of University (City, Country) - Major (If applicable) Entrance (YYYY, MM) Total Total		Name and Location of School	Entrance and Completion (If you skipped years/grades,		Attendance (Include long recess such as summer	Required Years for Graduation
Elementary Education (Elementary School) Name of School (City, Country) Entrance (YYYY, MM) Completion (YYYY, MM) Lower Secondary Education (Middle School) Name of School (City, Country) Entrance (YYYY, MM) Total Upper Secondary Education (High School) Name of University (City, Country) - Major (If applicable) Entrance (YYYY, MM) Total Total Total Name of University (City, Country) - Major (If applicable) Entrance (YYYY, MM) Total Total		Name of School (City, Country)	Entrance (YYYY, MM)		Total	
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Name of University (City, Country) - Major (If applicable) Entrance (YYYY, MM) - Total						
Name of University (City, Country) - Major (If applicable) Entrance (YYYY, MM) - Total					month(s)	year
Completion (YYYY, MM)		Name of University (City, Country) - Major (If applicable)	_		Total	j
			Completion (YYYY, MM)			
University	University					
(If applicable) year(s)					year(s)	
and					and	
month(s)					month(s)	
year(s)					year(s)	years
	Total years of schooling stated above					
month(s)						years
Please state the periods and the activities in which you were involved in after graduating from high school.		Please state the periods and the activities in which you were in	volved in after graduating from high school.		<u>-</u>	jears

	rease state the periods and the activities in which you were involved in after graduating from high school.
After graduating from	Tease state the periods and the activities in which you were involved in arter graduating from fight school.
high school	
8	

Name						
	(Surname), (Given name((s))				
Official Language						
English Proficiency Test Score (Check one)	☐ Not applicable ☐ ☐ TOEFL iBT: Re ☐ IELTS: Candida	egistration # (èW □Cambridge))	Test Date (YYYY,	, MM, DD)	Score
Japanese Language Proficie	ency Test (If applicab	le)		Test Date (YYYY,	, MM, DD)	Level
Languages (Self-ev	valuate as "Exc	ell <u>ent," "Goo</u>	d,"_"Adequat	e," <u>"Poor," or</u>	"None.")	
	Reading	Writing	Listening	Speaking		
English						
Japanese					1	
					1	
					1	
					1	
Visit to Japan (List	t two of your m	ost recent vis	its to Japan, it	f applicable)		
Date (YYYY, MM, DD)			Pr	urpose		
From						
То						
From						
То						
Health Conditions/	/Chronic Illness	ses or Disorde	ers	_		
☐ I do not have any chronidisorders.	ic illnesses or					
☐ I have a chronic illness of		Please describe in detail ((e.g., symptoms, treatment	t you are receiving, how ofte	en you need to visit a doct	or, etc.).
☐ I have a chrome miness.	or disorder.					
Dormitory on camp (Note: Dormitory is not gi		on check "Yes" bel	low.)			
Do you wish to apply for th					□ Yes	□ No
I certif	fy that all inf	formation i	n my appli	cation is tru	ie and accu	rate.
TUFS wil	ll not accept your	r application if	f you do not ch	eck the above b	OX.	