

October 2025 Admission Information
Entrance Examination for Third-Year Transfer Students
Seeking Admission to the School of Japan Studies
TYPE B
(General Admission)

■ Admission Policy

The undergraduate programs at TUFs offer basic grounding in a range of academic disciplines related to the languages, cultures, and societies of diverse regions of the world, as well as in fields that provide a cross-disciplinary perspective on diverse international problems and issues.

TUFs seeks students who have acquired a comprehensive and thorough basic high school education, either in Japan or elsewhere; who are able to think critically, make informed decisions, and express themselves articulately; who have inquiring minds and a thirst for knowledge; who support the University's mission; and who are eager to work together with people of diverse cultural backgrounds to tackle global problems and issues.

The School of Japan Studies welcomes those who desire to study Japan from an international perspective to become global leaders with a deep understanding of Japan, or who seek to contribute to the advancement of multilingual and multicultural societies in Japan and elsewhere.

Future career opportunities are to be found in global corporations, Japanese companies seeking to expand globally, municipal, national, and international organizations, as well as in interpreting and translation, tourism and transport, publishing, media-related corporations, educational and research institutions involved in teaching Japanese language and culture, and as a teacher of the Japanese language in junior and senior high schools. Students may also elect to continue their studies at graduate school to pursue careers in research.

■ Features

The School of Japan Studies offers the opportunity to study and discover Japan comprehensively and from an international perspective. Sharing ideas and learning together with Japanese and international students is a key characteristic of this program.

Students can learn innovative problem-solving skills for diversified and expanding needs in Japan and the world.



As exchanges between Japan and the rest of the world deepen, there is an increasing demand for people who can connect Japan with the rest of the world, and who will be active in companies related to Japan, or people who will be active in the field of Japanese language and Japanese education after graduation.

For these reasons, the School of Japan Studies invites 10 applicants to enter the school as third-year students (第3年次編入学生 Sannenji Hennyugakusei). There are two types of examinations: TYPE A welcomes about 7 applicants from partner institutions of TUFS (*) ; and TYPE B welcomes about 3 applicants who, regardless of nationality, have received a majority of their schooling outside the Japanese education system.

This program opens a new path of study for those who are willing to contribute to the internationalization of Japan by participating in local activities, contributing to mutual understanding between their country and Japan while studying in Japan, and working to improve relations between their country and Japan after returning to their home country. After enrolling in the program, students are required to study a specialized field of study under an academic advisor, and then in their fourth year, they write and produce a thesis or a piece of work as their graduation research.

(*) List of Partner Institutions of TUFS for 2025 Admission

- the University of Central Lancashire (UCLan) / UK
- the University of Melbourne (UoM) / Australia

■ Outline

Admission Date	September 29, 2025
Study Period	October 2025 - September 2027
Application Fee	JPY 30,000
Admission Fee	JPY 282,000 (as of 2025 academic year)
Tuition	JPY 535,800 per year (as of 2025 academic year) Pay in two installments: JPY 267,900 due in October; and the same amount due in May
Graduation Requirements	125 credits *including a graduation project *including 62 credits certified on admission
Language of Instruction	English and Japanese
Intake	About 3 Students (TYPE B)
Degree Granted	Bachelor of Arts (Language and Area Studies)



■ Eligibility

Applicants must meet or are expected to meet one of the following conditions by Admission Date.

- (1) Have obtained a bachelor's degree
- (2) Have graduated from junior college or technical college (equivalent to two or more years of higher education)
- (3) Have attended university under the Japanese education system which extends over four years for two or more years (excluding leave of absence/suspension), and have earned 62 credits or more at university <Note 1> <Note 2>
- (4) Have graduated from a Postsecondary Course at a Specialized Training College which extends over two or more years and meets the criteria specified by Minister of Education, Culture, Sports, Science and Technology - JAPAN (MEXT) (limited to those who meet Article 1, Clause 90 of the School Education Act of Japan)
- (5) Have completed at least 14 years of school education outside Japan (which may include time spent studying inside Japan) <Note 2> <Note 4>
- (6) Have been screened individually for eligibility and approved by TUFS as having the academic ability equivalent or higher than the above and will be aged 20 or older by September 30, 2025

<Note 1> 62 credits should be earned at the university most recently attended by the applicant and should be credits for their advancement or graduation.

<Note 2> Applicants must have earned or be expected to earn 62 credits or more from their current university by the time that they enroll at TUFS. If successful applicants fail to earn the required credits, they will lose their admission eligibility.

Those who have completed at least 14 years of school education outside Japan must convert the credits they earned outside Japan and enter them into the calculation sheet (計算シート). The calculation sheet should be submitted together with documentation indicating class content, class hours, and number of classes (a copy of syllabus, etc.). This information enables us to determine whether or not the applicant holds the necessary qualifications.

- Calculation Formula:

https://www.tufs.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html



$$\frac{(\text{time per class (minutes)} \times \text{the number of classes}) / \text{standard time (minutes)}}{= \text{the number of credits for the class (rounded up to the second decimal point)}}$$

<Note 3> Foreign nationals must possess or be able to obtain a visa to study in Japan according to the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951).

<Note 4> For applicants who have completed 11 years of secondary education in a MEXT-designated country, the requirement of “14 years of school education” shall be replaced by a requirement of “13 years of school education.”

<Note 5> Individuals covered by requirement (6) are those who do not meet any of the conditions detailed in requirements (1) to (5). If you wish to check your eligibility for requirement (6), contact the Global Admissions Office before applying. Please refer to the following instructions.

1. Contact the Global Admissions Office (GAO) by Friday, March 28, 2025. The GAO should be contacted using the e-mail shown below.
2. Submit the following documents as an e-mail attachment to the Global Admissions Office (gao@tufs.ac.jp)
 - A) Application Form
The form is available on the following website:
https://www.tufs.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html
 - B) Document stating the applicant has academic ability equivalent or higher than those who have completed 14 years of formal school education
 - C) Document detailing the applicant’s academic history (e.g. academic transcript)
 - D) If the applicant has work experience and/or possesses professional license(s), documents listing all such experience and licenses and their details
3. Applicants will be notified of the results via e-mail.



■ Qualifications

In addition to the eligibility requirements listed on pages 3~4, applicants must meet all of the following conditions.

1. All applicants must meet one of the following requirements:
 - Applicants must meet or be expected to meet the conditions at a higher education institution outside Japan.
 - Applicants must have attended less than four years of primary and secondary education in Japanese schools.

2. Applicants must hold and submit an official score at JLPT N2 level or above.
 - *Applicants whose first language is Japanese are exempt.
3. Applicants must hold and submit an official English test score at CEFR B2 level or above. The results must include listening, speaking, reading and writing scores.
 - *Applicants who submit TOEIC test scores must submit both scores of TOEIC L&R and TOEIC S&W.
 - *Applicants whose first language is English and/or those who have received their university/school education in English for more than 2 years are exempt.

■ Screening

The screening process is divided into two steps. First, a review of all application materials is conducted. Then, an interview is conducted in English and Japanese.

■ Schedule

Application Period	March 3 - May 7, 2025
Screening Interview (In-person or through an internet video call)	Late May - June, 2025
Announcement of Admission Decisions *Successful applicants will begin the process of obtaining a student visa	Late June - July, 2025
Entrance Procedures	September, 2025

■ Other Expected Fees

- English examination fee: JPY 10,000 (covering 2 years)
- Insurance: JPY 2,430 (2 years for Japanese Students), JPY 24,540 (2 years for International Students)



■ Application Documents

Written in English or Japanese:

No.	Document	Notes
1	Application Form	Attach a photograph.
2	Application Fee (JPY 30,000)	<p>Payment</p> <p>Access the TUFS Flywire* website using the following link (https://www.flywire.com/pay/tufs/). Refer to the instructions on the later page.</p> <p>*Flywire is a reliable international tuition payment service that is used by educational institutions around the world.</p> <ul style="list-style-type: none"> • Submit a proof of payment or a receipt. • Be sure to use the applicant's name for the payment. • Applicants must pay all handling charges. • Please note that an application cannot be accepted if the amount received is less than the Application Fee. • MEXT scholarship recipients must notify the Global Admissions Office (gao@tufs.ac.jp) before starting the application procedure.
3	Personal Statement	One side of an A4-size sheet of paper.
4	Research Proposal	Both sides of an A4-size sheet of paper.
5	Academic Transcript(s)	<ul style="list-style-type: none"> - Must be issued by the university/school where you met or are expected to meet the eligibility conditions. - Must be the original or a true (certified) copy of the original. - In the case that the document is issued in a language other than Japanese or English, you



6	Certificate of (Expected) Graduation	<p>must attach a Japanese or English translation.</p> <p>- Please consult with GAO prior to the application if you would like the original documents back or face difficulties getting the required documents.</p> <p>【Academic Transcript(s) Only】</p> <p>In the case that you changed university/school or transferred to a different university/school, you need to submit transcripts from all of the universities/schools you have attended.</p>
7	Evidence of Japanese Proficiency	<p>Submit the official score of JLPT N2 level or above.</p> <p>*Applicants whose first language is Japanese are exempt.</p>
8	Evidence of English Proficiency	<p>Submit the official score of CEFR B2 level or above, testing the four skills (listening, speaking, reading and writing).</p> <p>*Applicants whose first language is English are exempt. *Applicants who have received their university/school education in English for more than 2 years are exempt. However, it must be clearly stated that the medium of instruction used in the university/school curriculum is/was English on the Academic Transcript(s) or the Certificate of (Expected) Graduation or on a separate document that the university/school issued and stamped.</p>
9	Copy of Passport or Proof of Residence in Japan (Those who are foreign nationals)	
10	Calculation Sheet and Evidence Documents (Those who are required)	<p>【Those who apply under Eligibility (5) Only】</p> <ul style="list-style-type: none"> • Calculation Sheet <p>(https://www.tufs.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html)</p>



		<ul style="list-style-type: none"> Documents which show class content, class hours, and number of classes (a copy of syllabus, etc.)
1 1	A Copy of EJU Admission Card (Optional)	Applicants who have taken the EJU must submit a copy of the EJU Admission Card.

■ Submission

Application documents should be sent by registered postal mail or courier service (DHL, FedEx, EMS, etc.), so they may be tracked. Applications must arrive no later than May 7, 2025 (Japan Time). Applications that arrive before or after the application period will not be accepted.

It is the applicant's responsibility to confirm that their documents have been delivered.

Please note: Documents cannot be returned once submitted.

■ Inquiries and Mailing Address

Global Admissions Office (GAO), Tokyo University of Foreign Studies
3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, JAPAN
E-mail: gao@tufs.ac.jp
TEL: +81-(0)42-330-5179

■ Faculty members who can supervise graduation projects (as of 2025)

<https://www.tufs.ac.jp/research/researcher/people/?department=sis>

Name	Study Field
ABE Shin	Japanese Language Education, Sociolinguistics, Dialectology, Phonetics
ARAKAWA Yohey	International Communication Management, Applied Cognitive Linguistics
HANAZONO Satoru	Japanese Linguistics
HAUKAMP, Iris	Film Studies



HOLCA, Irina	Modern and Contemporary Japanese Literature
IJUIN Ikuko	Japanese Language Education, Discourse Analysis
KIMURA Masami	International Relations
LIN Chunchen	CALL Materials Development, Digital Language Learning, Distance Language Education
NAKAI Yoko	Japanese Language Education, Conversational Data Analysis
NISHIHARA Daisuke	Modern Japanese Literature, Comparative Literature
OTSU Tomomi	Japanese Linguistics
PORTER, John	Early Modern Japanese History, Urban History
SEATON, Philip	Modern Japanese History, Tourism Studies
SUGANAGA Rie	Japanese Language and Culture
SUZUKI Tomomi	Japanese Semantics, Japanese Language Education
TANIKAWA Mirai	Modern History of Japan
TOMOTSUNE Tsutomu	Intellectual History of Japan, Modern Japanese History, Minority Studies
TSUCHIDA Kosuke	Japanese Aesthetics and Philosophy of Art
UMINO Tae	Applied Linguistics, Second Language Acquisition, Teaching Japanese as a Second Language (TJSL)

1) Access to <https://www.flywire.com/pay/tufs/> and click “START YOUR PAYMENT” (Tokyo University of Foreign Studies –Application Fee)



English ▾

言語文化学部	言語文化学部 【3年次編入】 / School of Language and Culture Studies (G) 【Transfer Students in the Third year】 Admission fee	START YOUR PAYMENT
国際社会学部	国際社会学部 【3年次編入】 / School of International and Area Studies (K) 【Transfer Students in the Third year】 Admission fee	START YOUR PAYMENT
国際日本学部	国際日本学部 【3年次編入】 / School of Japan Studies (J) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
言語文化学部	言語文化学部 【3年次編入】 / School of Language and Culture Studies (G) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
国際社会学部	国際社会学部 【3年次編入】 / School of International and Area Studies (K) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
Tokyo University of Foreign Studies - Application Fee		START YOUR PAYMENT
Tokyo University of Foreign Studies - Short Stay Program	*Please input 180,000 in the Amount section according to your Invoice.	START YOUR PAYMENT
Tokyo University of Foreign Studies - Dormitory fee		START YOUR PAYMENT

← Click

2) Proceed as follows



1. Payment Info

2. Payment method

3. Payer Info

4. Info for the receiver

5. Review & Confirm

6. Make payment

Your payment

The payment will come from

Tokyo University of Foreign Studies
- Application Fee receives

Select 

¥	Amount *
	0

 Input: 30,000

Amount will be formatted in the destination currency, in this case Japanese Yen. i.e. 10,000 for ten thousand JPY.

 Click

3) Select your preferred payment method

東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Select your preferred payment method

Best Price Guaranteed Subject to terms and conditions

Bank Transfer in [REDACTED]

Debit/Credit Card in [REDACTED]

Supports: VISA

American Express in [REDACTED]

Supports: AM EX

Important info

Important info

Choose & Click

4) Input your information

[1. Payment Info](#)

[2. Payment method](#)


[3. Payer Info](#)

[4. Info for the receiver](#)

[5. Review & Confirm](#)

[6. Make payment](#)

Payer information

 Please provide the details of the person whose card/bank account will be used to pay.

(*) required field

Email *

First name *

Middle name

Family name *

Address 1 *

Address 2

City *

State / Province / Region

Zip code / Postal Code

 Phone number *

Receive text notifications on your payment status

I would like to receive emails from Flywire about future discounts, promotions and offers

I have read, understand, and agree to the [Flywire Terms of Use and Privacy Policy](#)

[← PREVIOUS](#)


[NEXT →](#)

 **Input**

Click 

 **Click**

5) Input information for Tokyo University of Foreign Studies –Application Fee

 東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Information for Tokyo University of Foreign Studies - Application Fee

(*) required field

Student Information

<input type="text" value="Payment Type *"/>	<input type="text" value="First Name *"/>
<input type="text" value="Middle Name"/>	<input type="text" value="Last Name *"/>
<input type="text" value="Date of Birth *"/>	<input type="text" value="Student Email Address *"/>

← PREVIOUS **NEXT →**

See next page →

← Input

← Click

5') *Reference –Payment Type



Contact Help Log in English

1. Payment Info

2. Payment method

3. Payer Info

4. Info for the receiver

5. Review & Confirm

6. Make payment

Information for Tokyo University of Foreign Studies - Application Fee

(*) required field

Student Information

Payment Type *

- 博士前期課程 (秋季募集) 30000円/Fall Entrance Examination - Master Degree Program 30000yen
- 博士前期課程 (冬季) 30000円/Winter Entrance Examination - Master Degree Program 30000yen
- 第3年次編入学試験 30000円/Transfer Students in the Third year**

First Name *

Last Name *

Student Email Address *

NEXT →

Choose →

6) Review information that you have entered

*Subsequent pages are for entering payment information.

東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English

1. Payment info 2. Payment method 3. Payer info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Review and confirm payment information

Payment information	You will send [REDACTED]	Tokyo University of Foreign Studies - Application Fee will receive [REDACTED]
	Country or region [REDACTED]	
Payment method	You selected [REDACTED]	
Payer information	First name [REDACTED]	Middle name [REDACTED]
	Family name [REDACTED]	Address 1 [REDACTED]
	Address 2 [REDACTED]	City [REDACTED]
	State / Province / Region [REDACTED]	Zip code / Postal Code [REDACTED]
	Country [REDACTED]	Phone number [REDACTED]
	Email [REDACTED]	
Student Information	Payment Type 第3年次編入生試験 30000円/Transfer Students in the Third year	First Name [REDACTED]
	Middle Name [REDACTED]	Last Name [REDACTED]
	Date of Birth [REDACTED]	
	Student Email Address [REDACTED]	

← PREVIOUS

PAY →

7) Further procedure

- If you choose “international bank transfer”, you will be instructed to complete the bank transfer to the designated Flywire account. Include the copy of the confirmation of the bank transfer in the application package. (If you already sent out the package, send it via email to the Global Admissions Office (gao@tufs.ac.jp).)
- If you choose “credit card”, you will receive an email confirming the payment. Print out the email and include it in the application package. (If you already sent out the package, send it via email to the Global Admissions Office (gao@tufs.ac.jp).)