

The Sample of Online Application Form

School of Japan Studies (English-Speaker Track) April 2027

[Definition of Terms]

Applicant	: Person applying to study at TUFS
High School Representative	: Person at the Applicant's high school who will submit the Applicant's Letter of Recommendation

- All applicants must read the "[April 2027 Admission Information](#)" carefully and must prepare application documents in accordance with its instructions.
- Application documents must be uploaded according to the instructions in each section.
- Please arrange for the High School Representative to submit the Letter of Recommendation using the "Letter of Recommendation Submission Form" before the application deadline.



**Tokyo University of
Foreign Studies**

The Sample of Online Application Form

Applicant's Information

Name (Applicant) **必須**

Required

Enter your name in English exactly as it appears on your passport.

Surname

Given name(s)

Date of Birth **必須**

Required

e.g., 1 April 2008 → 2008/04/01

YYYY/MM/DD

MEXT Scholarship Application **必須**

Required

Do you wish to apply for the MEXT Scholarship?

Yes

No

Nationality **必須**

Required

If you hold more than one nationality, list them all.

American, Japanese

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First Language **必須**

Required

German

If your first language is English, you do not need to submit Evidence of English Proficiency.

Gender **必須**

Required

Male

Female

*Due to MEXT scholarship and visa application requirements, please select "Male" or "Female" as stated in your passport.

For procedures regarding your daily life at our university (e.g., student card, dormitory assignment, health checkups), please contact the Global Admissions Office (gao@tufs.ac.jp) if your gender does not match the gender in your passport or your gender is not "Male" or "Female".

Current Country of Residence **必須**

Required

Fill out your current country of residence before your departure to Japan.

United States of America

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Current Country of Residence **必須**

Required

Fill out your current country of residence before your departure to Japan.

United States of America

E-mail Address **必須**

Required

Fill out your contact e-mail address.

info@example.com

確認用

For confirmation, fill out your contact e-mail address in the "確認用" field again.

Name of the High School you most recently attended **必須**

Required

- Enter the name of the high school you most recently attended.
- This requirement does not include tertiary education (e.g. university).

Name of the High School

Location of your high school (Country) **必須**

Required

United States of America

Language of instruction at your high school **必須**

Required

English

If you are a non-native speaker of English but have received your entire high school education in English, you do not need to submit Evidence of English Proficiency.

In that case, you must upload a document, such as your Academic Transcripts, Certificate of (Expected) Graduation, or a separate document bearing an official seal from your high school, indicating that you received your high school education entirely in English.

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Application Documents

Photograph 必須

Required

Click the "ファイルを選択 (Select file)" button, then upload your photograph data in ".jpeg" or ".jpg" or ".png" format.

Photograph data must

- be uploaded with an aspect ratio of 4 to 3
- be portrait-style and front-facing with no hat or sunglasses
- have been taken within the last three months

ファイルを選択 選択されていません

- Please do not edit your photograph. The person in the picture should look the same as the person who appears in the interview.
- This photograph is used only for your VISA application and Student ID Card.

*The maximum file upload size is **30MB**.

Application Checklist and Application Form 必須

Required

- Insert the Photograph Data in the photo field.
- Fill out and upload the Application Checklist and Application Form in PDF format.
- Click the "ファイルを選択" button, to upload the documents in PDF format.

ファイルを選択 選択されていません

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Payment Receipt of Application Fee 必須

Required

- Download the "FLYWIRE PAYMENT CONFIRMATION" page.
- Click the "ファイルを選択" button, then upload the document in PDF format.

ファイルを選択 選択されていません

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Personal Statement 必須

Required

Click the "ファイルを選択" button, then upload the Personal Statement in PDF format.

ファイルを選択 選択されていません

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Academic Transcript(s) and Grading Scale from every high school that you attended

必須

Required

- Click the "ファイルを選択" button, then upload a **scanned copy of the original transcript(s) or its certified copy** in PDF format.
- Transcript(s) should include all classes taken, credits and grades earned during **each academic year**, and your school's **grading scale**.
- If the original document is written in a language other than Japanese or English, you must attach a **Japanese or English** translation.
- If transcript is issued in paper form, scan it and upload it in PDF format.

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Certificate of (Expected) Graduation from the high school you most recently attended

必須

Required

- Click the "ファイルを選択" button, then upload a **scanned copy of the original certificate or its certified copy** in PDF format.
- The certificate must show **the date of (expected) graduation (year and month)**.
- If the original document is written in a language other than Japanese or English, you must attach a **Japanese or English** translation.
- If the certificate is issued in paper form, scan it and upload it in PDF format.

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Evidence of English Proficiency 任意

- Applicants must submit an official score report indicating that they possess an **English proficiency of CEFR B2 level or above**.
- Applicants must submit one of the following scores: **TOEFL iBT, IELTS, TOEIC L&R and TOEIC S&W or Cambridge English**.
- Applicants **whose first language is English** are exempted.
- Applicants **who are non-native speakers of English but have received their entire high school education in English** are also exempted. Applicants in this category must submit a document, such as their Academic Transcripts, Certificate of (Expected) Graduation, or a document bearing an official seal from their high school, indicating that they received their high school education entirely in English.
- Click the "ファイルを選択" button, then upload an official score report in PDF format.

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Proof of Citizenship 必須

Required

- Click the "ファイルを選択" button, then upload a copy of your passport in PDF format.
- If you do not hold a passport, you must submit a copy of another government-issued identification.

ファイルを選択 選択されていません

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Other documents 任意

Optional

- If you have any other references or documents, click the "ファイルを選択" button, then upload them in PDF format.

ファイルを選択 選択されていません

*The maximum file upload size is **30MB**.

- After filling out the above required fields and uploading your application documents, click the "[確認画面へ \(Go to confirmation page\)](#)" button below.
- If you click the Back button, you will lose all progress.

確認画面へ

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Online Application Form Sample

e.g. If an applicant is currently enrolled in university and wish to apply for the MEXT Scholarship

Date of Birth **必須**

Required

e.g., 1 April 2007 → 2007/04/01

YYYY/MM/DD

MEXT Scholarship Application **必須**

Required

Do you wish to apply for the MEXT Scholarship?

Yes

No

To those who wish to apply for the MEXT Scholarship **必須**

Required

- Regarding your most recent academic background, select an applicable answer from the following.

- If you are currently enrolled in university, select "Current university student".
- If you have graduated from university, select "Graduated from university".
- If you have withdrawn from university, select "Withdrawn from university".
- Those who have never been enrolled in university select "Not Applicable".

1. Current university student

2. Graduated from university

3. Withdrawn from university

4. Not Applicable

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e.g. If an applicant is currently enrolled in university and wish to apply for the MEXT Scholarship

Other documents 任意

Optional

- If you have any other references or documents, click the "ファイルを選択" button, then upload them in PDF format.

ファイルを選択 選択されていません

*The maximum file upload size is **30MB**.

University Transcripts and Grading Scale (1. Current university student) 必須

Required

- Those who **are currently enrolled in university must submit an original or certified copy** of their university transcripts. Transcript(s) should list all classes taken, credits and grades earned in the university, and the university's **grading scale**.
- Click the "ファイルを選択" button, then upload **a scanned copy of the original transcript(s) or its certified copy** in PDF format.
- If the original document is written in a language other than Japanese or English, you must attach a **Japanese or English** translation.
- If the document is issued in paper form, scan it and upload it in PDF format.

(Note) Those who **have never been enrolled in university do not need to submit any of the above documents** even if they wish to apply for MEXT scholarship.

ファイルを選択 選択されていません

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Online Application Form Sample

e.g. If an applicant is currently enrolled in university and wish to apply for the MEXT Scholarship

Certificate of University Enrollment (1. Current university student) 必須

Required

- Click the "ファイルを選択" button, then upload a **scanned copy of the original Certificate of University Enrollment or its certified copy** in PDF format.
- The certificate must show **the date of entrance (year and month) and state that you are currently enrolled.**
- If the original document is written in a language other than Japanese or English, you must attach a **Japanese or English** translation.
- If the document is issued in paper form, scan it and upload it in PDF format.

ファイルを選択 選択されていません

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