

\* The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

## **Regulations Concerning Special Research Students of Tokyo University of Foreign Studies**

( April 4, 1994  
Established: )

Amended September 20, 2002    December 28, 2004: Regulation No. 253  
March 31, 2009: Regulation No. 101    March 24, 2015: Regulation No. 64

### Article 1      Purpose

These Regulations provide for necessary matters relating to the Special Research Students based on the provisions of Article 42, paragraph 2 of the Graduate School Regulations of Tokyo University of Foreign Studies Graduate School (established on April 30, 1992).

### Article 2      Admission Date

The time of admission of special research students shall be April or October.

### Article 3      Admission Requirements

Persons eligible to be admitted as special research students shall be students who have been recommended by the universities to which they belong based on consultation between the University and such other universities.

### Article 4      Application for Admission

Any person applying for admission as special research student shall submit to the President an application form along with the letter of recommendation issued by the university to which he/she belongs and the required documents.

### Article 5      Acceptance of Successful Applicants

The acceptance of the applicants under the preceding article shall be decided by the President through deliberation by the Faculty Council of the Graduate School of Global Studies.

### Article 6      Period of Research Guidance

The period of research guidance shall not exceed one (1) year. However, any special research student in the Doctoral Program who wishes to continue to receive research guidance may extend the period up to one (1) year with the permission of the President.

### Article 7      Research Guidance

- 1    Research guidance shall be given by faculty members who possess the qualifications prescribed in the Standards for Establishment of Graduate Schools.
- 2    The Dean of the Graduate School of Global Studies shall designate academic supervisors from among the faculty members prescribed in the preceding paragraph according to the research theme.
- 3    Special research students may receive guidance by their respective academic supervisor and may attend

classes related to the research with the approval of their respective academic supervisors and the class instructors.

Article 8 Completion of Research

- 1 Special research students shall submit a research report to the Dean of the Graduate School of Global Studies through his/her academic supervisors within one (1) month before the end of the research period.
- 2 The Dean of the Graduate School of Global Studies may issue a certificate of completion to any person who has completed the research upon his/her request.

Article 9 Tuition Fees, Admission Fee, and Examination Fee

The amount of the tuition fees, admission fee, and examination fee for special research students shall be prescribed separately. 2 Tuition fees, admission fee, and examination fee that have already been paid shall not be refunded.

Article 10 Rules to be Applied Mutatis Mutandis

In addition to the provisions of these Regulations, the Graduate School Regulations, etc. shall apply mutatis mutandis to necessary matters relating to special research students.

Article 11 Miscellaneous Provisions

Any matters not set forth in these Regulations concerning special research students shall be prescribed separately.