

Research Institute for Languages and Cultures of Asia and Africa (ILCAA)
Tokyo University of Foreign Studies
Call for Applications (Middle East area studies)
2019-06-13

1. Position: 1 full-time faculty staff.

2. Rank:

Associate professor. The position is subject to the Annual Salary System.

3. Qualifications:

- (a) Applicants must specialize in the international politics of the Middle East. Applicants must be involved in international research activities in the discipline of international politics and be active in publication and presentation of scholarly research in English.
- (b) Applicants must already have received a doctorate degree, or must receive a doctorate by the date of appointment.
- (c) Applicants must be able to demonstrate that their research has strong connection to Asia and Africa.
- (d) Applicants must have an excellent research program and a demonstrated ability to plan and lead creative, cutting-edge joint research projects.
- (e) Applicants must have sufficient proficiency in Japanese for administrative duties.

4. Appointment to begin: April 1, 2020.

The appointment, however, may be deferred to a later date if there are reasonable grounds.

5. Documents required for application:

* Application documents (b) and (d) must be submitted **in Japanese**, and (e) **in English**.

- (a) Cover letter specifying “Middle East area studies” Contact information, including postal address and email address, should also be provided in the cover letter.
- (b) CV with a recent ID photograph (taken within the last six months) attached. Information regarding languages that the applicant can use in conducting research should be included in the CV.
- (c) Document(s) showing the successful completion of a doctorate, or indicating that a doctorate thesis has been submitted. Photocopies are acceptable.
- (d) Statement of research career of no more than 4,000 characters in length on A4-size paper. Applicants should indicate in the statement if they have previous affiliations with academic institutions in and outside Asia and/or Africa, or have participated in joint research with ILCAA.
- (e) Research proposal of no more than 1,600 words in length on A4-size paper. The statement should lay out a plan of joint research the applicant would organize at ILCAA. Please refer to <http://www.aa.tufs.ac.jp/en/projects/jrp> for further details regarding research programs at ILCAA.
- (f) Publications:
 - (i) Complete list of publications.
 - (ii) Provide three writing samples (pieces of published work). Send them in both physical (paper) form and in electronic format (PDF on a CD-ROM). The submitted materials

will be used for screening in the context of this application only. Should the applicant wish to have these samples returned, please state this clearly on the application and enclose a self-addressed, stamped envelope. For materials to be returned via express delivery, the self-addressed envelope should also include a prepaid COD return label. Applicants living abroad should contact the committee at the email address indicated below for further information on the procedure involved in returning documents.

- (g) Two self-addressed envelopes. These envelopes will be used to confirm receipt of the application and notify applicants of the result.
- (h) The name, affiliation, and contact information of two researchers who can provide recommendations.

6. Procedure: After an initial screening of the application documents, shortlisted candidates will be invited for the first interview. The first interviews are scheduled to occur on Saturday, October 26, 2019. Candidates selected for the interview will be contacted by mid-October. We regret that travel expenses for interviews cannot be reimbursed. Second interviews by the board members of the Tokyo University of Foreign Studies are scheduled to occur in late November or late December. The dates will be determined according to the schedules of the candidates and the board. The second interview, for candidates residing abroad and in remote locations, will be via Skype.

7. Notification of the result: In late December 2019.

8. How to apply: The deadline for applications is Tuesday, August 20, 2019. Only applications sent by registered mail or express delivery will be accepted. Please send the application package to the following address:

3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, Japan
Tokyo University of Foreign Studies
Research Cooperation Division, Joint Research Center Office

Please write the following clearly on the package in red:
“Research Institute for Languages and Cultures of Asia and Africa, HR application form (Middle East area studies) enclosed”

9. For questions regarding the application procedure, please contact the institute by post or email at the address below. Please note that inquiries by telephone will not be entertained.

3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, Japan
Tokyo University of Foreign Studies
Research Institute for Languages and Cultures of Asia and Africa
Personnel Selection Committee
Email: aajimu@aa.tufs.ac.jp

Privacy Policy

The Research Institute for Languages and Cultures of Asia and Africa will observe the regulations of Tokyo University of Foreign Studies, and will handle the private information properly. The information collected in the process will not be used for other purposes.