

October 2023 Admission Information

Entrance Examination for Transfer Students in the Third Year for the School of Japan Studies

TYPE B

(General Admission)

■ Admission Policy

The undergraduate programs at TUFS offer basic grounding in a range of academic disciplines related to the languages, cultures, and societies of diverse regions of the world, as well as in fields that provide a crossdisciplinary perspective on diverse international problems and issues.

TUFS seeks students who have acquired a comprehensive and thorough basic high school education, either in Japan or elsewhere; who are able to think critically, make informed decisions, and express themselves articulately; who have inquiring minds and a thirst for knowledge; who support the University's mission; and who are eager to work together with people of diverse cultural backgrounds to tackle global problems and issues.

The School of Japan Studies welcomes those who desire to study Japan from an international perspective to become global leaders with a deep understanding of Japan, or who seek to contribute to the advancement of multilingual and multicultural societies in Japan and elsewhere.

Future career opportunities are to be found in global corporations, Japanese companies seeking to expand globally, municipal, national, and international organizations, as well as in interpreting and translation, tourism and transport, publishing, media-related corporations, educational and research institutions involved in teaching Japanese language and culture, and as a teacher of the Japanese language in junior and senior high schools. Students may also elect to continue their studies at graduate school to pursue careers in research.

■ Features

The School of Japan Studies offers the opportunity to study and discover Japan comprehensively and from international perspectives. Sharing ideas and learning together with Japanese and international students is a key characteristic of this program.

Students can learn and design innovative problem-solving skills for diversified and

expanding needs in Japan and the world.

As exchanges between Japan and the rest of the world deepen, there is an increasing demand for people who can connect Japan with the rest of the world, and who will be active in companies related to Japan, or people who will be active in the field of Japanese language and Japanese education after graduation.

For these reasons, the School of Japan Studies invites 10 applicants to enter the school as third-year students (第3年次編入学生 Sannenji Hennyugakusei). There are two types of examination: TYPE A welcomes about 5 applicants from partner institutions of TUFS (*); and TYPE B welcomes about 5 applicants who, regardless of nationality, have received a majority of their schooling outside the Japanese education system.

This program opens a new path of study for those who are willing to contribute to the internationalization of Japan by participating in local activities, contributing to mutual understanding between their country and Japan while studying in Japan, and working to improve relations between their country and Japan after returning to their home country. After enrolling in the program, students are required to study a specialized field of study under an academic advisor, and then in their fourth year, they write and produce a thesis or a piece of work as their graduation research.

- (*) List of Partner Institutions of TUFS for 2023 Admission
- the University of Central Lancashire (UCLan) / the UK

■ Outline

Admission Date	1 st October, 2023
Study Period	October 2023 - September 2025
Application Fee	JPY 30,000
Admission Fee	JPY 282,000 (as of 2023 academic year)
Tuition	JPY 535,800 per year (as of 2023 academic year) Pay in two installments: JPY 267,900 due in October; and the same amount due in May
Graduation Requirements	125 credits *including a graduation project *including 62 credits certified on admission
Language of Instruction	English and Japanese
Intake	About 5 Students (TYPE B)
Degree Granted	Bachelor of Arts (Language and Area Studies)

■ Eligibility

Applicants must meet or are expected to meet one of the following conditions by September 30, 2023:

- (1) Have obtained a bachelor's degree
- (2) Have graduated from junior college or technical college (equivalent to two or more years of higher education)
- (3) Have attended university under the Japanese education system which extends over four years for two or more years (excluding leave of absence/suspension), and have earned 62 credits or more at university <Note 1> <Note 2>
- (4) Have graduated from a Postsecondary Course at a Specialized Training College which extends over two or more years and meets the criteria specified by Minister of Education, Culture, Sports, Science and Technology - JAPAN (MEXT) (limited to those who meet Article 1, Clause 90 of the School Education Act of Japan)
- (5) Have completed at least 14 years of school education outside Japan (including the years inside Japan) <Note 2> <Note 4>
- (6) Have been screened individually for eligibility and approved by TUFS as having the academic ability equivalent or higher than the above and will be aged 20 or older by September 30, 2023

<Note 1> 62 credits should be earned at the university most recently attended by the applicant and should be credits for their advancement or graduation.

<Note 2> Applicants must have earned or are expected to earn 62 credits or more from their current university when they enter TUFS. If successful applicants fail to earn the required credits they will lose their eligibility for admission and matriculation.

Those who apply according to Eligibility (5) must convert the credits they earned outside Japan and fill in the calculation sheet (計算シート) to show they are qualified and submit the calculation sheet and documents which show class content, class hours, and number of classes (a copy of syllabus, etc).

- Calculation Formula:

http://www.tufs.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html

$\frac{(\text{time per class (minutes)} \times \text{the number of class})}{\text{standard time (minutes)}}$
= the number of credits for the class (truncating the third decimal point)

〈Note 3〉 Applicants who do not possess Japanese nationality must possess or be able to obtain a visa to study in Japan according to the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951).

〈Note 4〉 For applicants who have completed 11 years secondary education of specified countries designated by MEXT, “14 years of school education” shall be replaced with “13 years of school education.”

〈Note 5〉 Those covered by Eligibility (6) do not meet any of the Eligibility requirements (1) to (5). If you wish to check your eligibility for Eligibility (6), contact the Global Admissions Office before sending your application. Please follow the instruction below:

1. Contact the Global Admissions Office (GAO) by Friday, March 31, 2023 by email.
2. Submit the following documents by email attachment to the Global Admissions Office (gao@tufs.ac.jp)

A) Application Form

The form is available at the following website:

http://www.tufs.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html

- B) Document that states the applicant has academic ability equivalent or higher than those who have completed 14 years of formal school education
 - C) Document that indicates the applicant's academic history (e.g. academic transcript)
 - D) If the applicant has work experience and/or possesses professional license(s), document that lists all of such experience and licenses and their details
3. The result will be sent to the applicant via email.

■ Qualifications

Applicants must meet all of the following qualifications, along with the eligibility conditions stated on pages 3-4.

1. Those who meet one of the following requirements:
 - Met or are expected to meet the conditions at universities/schools outside Japan
 - Completed less than four years of Japanese school education in primary and secondary education

2. Must hold and submit an official score at JLPT N2 level or above.
*Applicants whose first language is Japanese are exempt
3. Must hold and submit an official English test score at CEFR B2 level or above, testing the four skills (listening, speaking, reading and writing).
*Applicants who submit TOEIC test score must submit both of scores of TOEIC L&R and TOEIC S&W.
*Applicants whose first language is English and/or who have received their university/school education in English for more than 2 years are exempt

■ Screening

Based on the submitted application documents and an interview (in English and Japanese)

■ Schedule

Application Period	March 1 - May 8, 2023
Screening Interview (In-person or through an internet video call)	Late May - June, 2023
Announcement of Admission Decisions *Successful applicants will begin the process of obtaining a student visa	Late June - July, 2023
Entrance Procedures	September, 2023

■ Other Expected Fees

- English examination fee: JPY 10,000 (covering 2 years)
- Insurance: JPY 2,430 (2 years for Japanese Students), JPY 24,540 (2 years for International Students)

■ Application Documents

Write in English or Japanese:

No.	Document	Notes
1	Application Form	Attach a photograph.
2	Application Fee (JPY 30,000)	Make a payment either by Flywire, convenience store, credit card or bank transfer.

		<p>Payment from outside Japan</p> <p>1. Flywire Access to the TUFS Flywire website at the following link (https://www.flywire.com/pay/tufs/). Refer to the instructions on the later page.</p> <p>Payment from within Japan</p> <p>2. Convenience Store Refer to the instructions (Japanese) on the later page.</p> <p>3. Credit Card Access to the TUFS e-apply website at the following link (http://e-apply.jp/e/tufs-admission). Choose “第3年次編入学（国際日本学部）” and complete the required procedure.</p> <p>4. Bank Transfer Make a payment in JPY to the designated bank account below.</p> <ul style="list-style-type: none"> - Bank: Sumitomo Mitsui Banking Corporation (Bank code: 0009) - Branch: Tokyo Daiichi Branch (Branch code: 931) - Bank Address: 1-41 Miya-machi, Fuchu-shi, Tokyo 183-0023 JAPAN - Swift Code: SMBCJPJT - Account #: 9796044 - Account type: regular saving account - Name: Tokyo University of Foreign Studies - University Address: 3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534 JAPAN - Tel: +81-42-330-5137 <ul style="list-style-type: none"> • Submit a proof of payment or a receipt. • Be sure to use the applicant's name for the payment.
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		<ul style="list-style-type: none"> • The handling charge for payment must be borne by applicants. • Please note that an application cannot be accepted if the amount received is below the Application Fee. • MEXT scholarship recipients must notify the Global Admissions Office (gao@tufs.ac.jp) before starting the application procedure.
3	Personal Statement	One side of A4 paper.
4	Research Proposal	Two sides of A4 paper.
5	Academic Transcript(s)	<ul style="list-style-type: none"> - Must be issued by the university/school you met or are expected to meet the condition at. - Must be original or a true (certified) copy of the original. - In the case that the document is issued in a language other than Japanese or English, you must attach a Japanese or English translation. - Please consult with GAO prior to the application if you would like the original documents back or face difficulties getting the required documents.
6	Certificate of (Expected) Graduation	<p>【Academic Transcript(s) Only】</p> <p>In the case that you changed universities/schools or transferred to different universities/schools, you need to submit transcripts from all of the universities/schools you have attended.</p>
7	Evidence of Japanese Proficiency	<p>Submit the official score of JLPT N2 level or above.</p> <p>*Applicants whose first language is Japanese are exempt.</p>
8	Evidence of English Proficiency	<p>Submit the official score of CEFR B2 level or above, testing the four skills (listening, speaking, reading and writing).</p> <p>*Applicants whose first language is English are exempt.</p>

		*Applicants who have received their university/school education in English for more than 2 years are exempt. However, it must be clearly stated that the medium of instruction used in the university/school curriculum is/was English on the Academic Transcript(s) or the Certificate of (Expected) Graduation or on a separate document that the university/school issued and stamped.
9	Copy of Passport or Proof of Residence in Japan (Those who are foreign nationals)	
10	Calculation Sheet and Proof Documents (Those who are required)	<p>【Those who apply under Eligibility (5) Only】</p> <ul style="list-style-type: none"> • Calculation Sheet (http://www.tufts.ac.jp/english/admission/degree/undergraduate_program/sjs_transfer.html) • Documents which show class content, class hours, and number of classes (a copy of syllabus, etc.)
11	A Copy of EJU Admission Card (Optional)	Applicants who have taken EJU must submit a copy of the EJU Admission Card.

■ Submission

Send the completed application documents by registered postal mail or courier service (DHL, FedEx, EMS, etc.) so that the delivery can be tracked. Applications must arrive no later than May 8, 2023. Applications arriving outside the application period (March 1 – May 8, 2023) will not be accepted.

It is applicants' responsibility to check whether their applications have been delivered to TUFS in time using the tracking service.

IMPORTANT!! Documents are not returnable once submitted.

■ Inquiries and Mailing Address

Global Admissions Office (GAO), Tokyo University of Foreign Studies

3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, JAPAN

Email: gao@tufs.ac.jp

TEL: +81-(0)42-330-5179


■ Faculty members who can supervise graduation projects (as of 2023)

<http://www.tufs.ac.jp/research/researcher/people/?department=sjs>

Name	Study Field
ABE Shin	Japanese Language Education, Sociolinguistics, Dialectology, Phonetics
ARAKAWA Yohey	International Communication Management, Applied Cognitive Linguistics
HANAZONO Satoru	Japanese Linguistics
HARUNA Nobuo	International Politics, Political and Diplomatic History of Japan
HAUKAMP, Iris	Film Studies
IJUIN Ikuko	Japanese Language Education, Discourse Analysis
KAWAMURA Futoshi	Grammar and Lexicon of the Japanese Language, Grammar Theory, History of the Japanese Language
KIMURA Masami	International Relations
LIN Chunchen	CALL Materials Development, Digital Language Learning, Distance Language Education
NAKAI Yoko	Japanese Language Education, Conversational Data Analysis
NISHIHARA Daisuke	Modern Japanese Literature, Comparative Literature
OTSU Tomomi	Japanese Linguistics
PORTER, John	History of Japan

SEATON, Philip	Modern Japanese History, Tourism Studies
SUGANAGA Rie	Japanese Language and Culture
SUZUKI Tomomi	Japanese Semantics, Japanese Language Education
TANIGUCHI Ryuko	Linguistics Pragmatics
TOMOTSUNE Tsutomu	Intellectual History of Japan, Modern Japanese History, Minority Studies
TSUCHIDA Kosuke	Japanese Aesthetics and Philosophy of Art
UMINO Tae	Applied Linguistics, Second Language Acquisition, Teaching Japanese as a Second Language (TJSL)

1) Access to <https://www.flywire.com/pay/tufs/>
and click “START YOUR PAYMENT”(Tokyo University of Foreign Studies –Application Fee)



English ▼

言語文化学部	言語文化学部 【3年次編入】 / School of Language and Culture Studies (G) 【Transfer Students in the Third year】 Admission fee	START YOUR PAYMENT
国際社会学部	国際社会学部 【3年次編入】 / School of International and Area Studies (K) 【Transfer Students in the Third year】 Admission fee	START YOUR PAYMENT
国際日本学部	国際日本学部 【3年次編入】 / School of Japan Studies (J) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
言語文化学部	言語文化学部 【3年次編入】 / School of Language and Culture Studies (G) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
国際社会学部	国際社会学部 【3年次編入】 / School of International and Area Studies (K) 【Transfer Students in the Third year】 TOEIC IP TEST fee	START YOUR PAYMENT
Tokyo University of Foreign Studies - Application Fee		START YOUR PAYMENT
Tokyo University of Foreign Studies - Short Stay Program *Please input 180,000 in the Amount section according to your Invoice.		START YOUR PAYMENT
Tokyo University of Foreign Studies - Dormitory fee		START YOUR PAYMENT

← Click

2) Proceed as follows



東京外国語大学
Tokyo University of Foreign Studies

[Contact](#)[Help](#)[Log in](#)[English](#) ▼[1. Payment Info](#)[2. Payment method](#)[3. Payer Info](#)[4. Info for the receiver](#)[5. Review & Confirm](#)[6. Make payment](#)

Your payment

The payment will come from

Tokyo University of Foreign Studies
- Application Fee receives

Select



Country or region *



¥

Amount *
0


← Input: 30,000

Amount will be formatted in the destination currency, in this case Japanese Yen. i.e. 10,000 for ten thousand JPY.

NEXT →

← Click



3) Select your preferred payment method




 東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English ▼







1. Payment Info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Select your preferred payment method







 **Best Price Guaranteed** Subject to terms and conditions 

 Bank Transfer in 


SELECT

 Debit/Credit Card in 

Supports: 

 Important info ▼

SELECT

 American Express in 

Supports: 

 Important info ▼

SELECT

← Choose & Click

4) Input your information

1. Payment Info2. Payment method3. Payer Info4. Info for the receiver5. Review & Confirm6. Make payment

Payer information

Please provide the details of the person whose card/bank account will be used to pay.

(*) required field

Email *

First name *

Middle name

Family name *

Address 1 *

Address 2

City *

State / Province / Region

Zip code / Postal Code

Phone number *

☐ Receive text notifications on your payment status

☐ I would like to receive emails from Flywire about future discounts, promotions and offers

☐ I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy

← PREVIOUS


NEXT →

Input

Click

Click

5) Input information for Tokyo University of Foreign Studies –Application Fee

 東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Information for Tokyo University of Foreign Studies - Application Fee

(*) required field

Student Information

Payment Type *	First Name *
Middle Name	Last Name *
Date of Birth *	Student Email Address *

← PREVIOUS NEXT →

See next page →

← Input

← Click

5') *Reference –Payment Type



[Contact](#) [Help](#) [Log in](#) [English](#) ▼

[1. Payment Info](#)

[2. Payment method](#)

[3. Payer Info](#)

[4. Info for the receiver](#)

[5. Review & Confirm](#)

[6. Make payment](#)

Information for Tokyo University of Foreign Studies - Application Fee

(*) required field

Student Information

Payment Type *

博士前期課程（秋季募集） 30000円/Fall
Entrance Examination - Master Degree
Program 30000yen

博士前期課程（冬季） 30000円/Winter
Entrance Examination - Master Degree
Program 30000yen

**第3年次編入学試験 30000円/Transfer
Students in the Third year**

First Name *

Last Name *

Student Email Address *

NEXT →

Choose →

6) Review information that you have entered

*Subsequent pages are for entering payment information.

Confirm →

東京外国語大学
Tokyo University of Foreign Studies

Contact Help Log in English

1. Payment info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

Review and confirm payment information

Payment information	You will send [Redacted]	Tokyo University of Foreign Studies - Application Fee will receive [Redacted]
	Country or region [Redacted]	
Payment method	You selected [Redacted]	
Payer information	First name [Redacted]	Middle name [Redacted]
	Family name [Redacted]	Address 1 [Redacted]
	Address 2 [Redacted]	City [Redacted]
	State / Province / Region [Redacted]	Zip code / Postal Code [Redacted]
	Country [Redacted]	Phone number [Redacted]
	Email [Redacted]	
Student Information	Payment Type 第3年次編入学試験 30000 円/Transfer Students in the Third year	First Name [Redacted]
	Middle Name [Redacted]	Last Name [Redacted]
	Date of Birth [Redacted]	
	Student Email Address [Redacted]	

← PREVIOUS

PAY →

Click

7) Further procedure

- If you choose “international bank transfer”, you will be instructed to complete the bank transfer to the designated Flywire account. Include the copy of the confirmation of the bank transfer in the application package. (If you already sent out the package, send it via email to the Global Admissions Office (gao@tufs.ac.jp).)
- If you choose “credit card”, you will receive an email confirming the payment. Print out the email and include it in the application package. (If you already sent out the package, send it via email to the Global Admissions Office (gao@tufs.ac.jp).)

Instruction (Convenience Store)

下記のコンビニ端末にてお支払いください

1 お申込み

セブン-イレブン

マルチコピー機

<https://www.sej.co.jp>

最寄りの「セブン-イレブン」にある「マルチコピー機」へ。



TOP画面の「学び・教育」よりお申込みください。



学び・教育

入学検定料等支払

LAWSON

Loppi

MINISTOP Loppi

<https://www.lawson.co.jp>

<https://www.ministop.co.jp>

最寄りの「ローソン」「ミニストップ」にある「Loppi」へ。



TOP画面の「各種サービスメニュー」よりお申込みください。



「各種申込(学び)」を含むボタン

学び・教育・各種検定試験

大学・短大・専門・小・中・高校等お支払い

あなたと、コンビニに、

FamilyMart

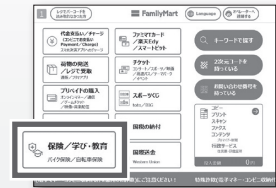
Famiポート マルチコピー機

<https://www.family.co.jp>

最寄りの「ファミリーマート」にある「Famiポート」または「マルチコピー機」へ。



TOP画面の「申込・保険・請求・募金(7)」または「保険/学び・教育」よりお申込みください。



「申込・保険・請求・募金(7)」または「保険/学び・教育」

学び・教育

各種(入学検定料等)お支払いサービス

お申込みの大学

をタッチし、申込情報を入力して「払込票/申込券」を発券ください。

*画面ボタンのデザインなどは予告なく変更となる場合があります。

2 お支払い

① コンビニのレジでお支払いください。

端末より「払込票」(マルチコピー機)または「申込券」(Loppi、Famiポートまたはマルチコピー機)が出力されますので、**30分以内にレジにてお支払いください。**

*お支払い済みの入学検定料はコンビニでは返金できません。
*お支払期限内に入学検定料のお支払いがない場合は、入力された情報はキャンセルとなります。
*すべての支払方法に対して入学検定料の他に、払込手数料が別途かかります。

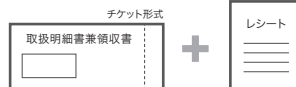
払込手数料 (税込)	入学検定料が5万円未満	495円
	入学検定料が5万円以上	715円

(セブン-イレブン、ローソン、ミニストップ)

(ファミリーマート)

② お支払い後チケットとレシートの2種類をお受け取りください。

「取扱明細書」(マルチコピー機)または「取扱明細書兼領収書」(Loppi)。



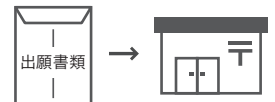
② お支払い後レシート(受領書)をお受け取りください。



3 出願

お支払いが完了しましたら、入試要項などの指示に従って出願書類を郵送してください。

コンビニで受け取った「取扱明細書」「取扱明細書兼領収書」または「受領書(レシート)」等は出願が完了するまで大切に手元に控えておいてください。



●言語文化学部			●大学院		
第3年次編入学	2022. 8. 1 ~ 2022. 8. 25	16:00まで	博士前期課程・特別選抜(推薦入試)	2022. 6. 1 ~ 2022. 6. 22	16:00まで
学校推薦型選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	博士前期課程・秋季募集	2022. 8. 1 ~ 2022. 9. 1	16:00まで
帰国生等特別推薦選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	博士前期課程・冬季募集	2022. 11. 1 ~ 2022. 12. 23	16:00まで
私費外国人留学生選抜(第1次選考)	2022. 8. 1 ~ 2022. 10. 20	16:00まで	博士前期課程国際日本専攻・日本語教育リカレントコース	2022. 8. 1 ~ 2022. 9. 1	16:00まで
●国際社会学部			博士後期課程	2022. 8. 1 ~ 2022. 11. 17	16:00まで
第3年次編入学	2022. 8. 1 ~ 2022. 8. 25	16:00まで	●研究生・科目等履修生		
学校推薦型選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	学部 科目等履修生(10月入学)	2022. 8. 1 ~ 2022. 8. 17	16:00まで
帰国生等特別推薦選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	学部 科目等履修生(4月入学)	2023. 1. 1 ~ 2023. 2. 9	16:00まで
私費外国人留学生選抜(第1次選考)	2022. 8. 1 ~ 2022. 10. 20	16:00まで	学部 研究生(10月入学)	2022. 8. 1 ~ 2022. 8. 17	16:00まで
●国際日本学部			学部 研究生(4月入学)	2023. 1. 1 ~ 2023. 2. 9	16:00まで
第3年次編入学	2023. 1. 1 ~ 2023. 5. 8	16:00まで	大学院 科目等履修生(4月入学)	2023. 1. 1 ~ 2023. 2. 22	16:00まで
学校推薦型選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	大学院 研究生(10月入学)	2022. 8. 1 ~ 2022. 8. 17	16:00まで
帰国生等特別推薦選抜(第1次選考)	2022. 8. 1 ~ 2022. 11. 4	16:00まで	大学院 研究生(4月入学)	2023. 1. 1 ~ 2023. 2. 22	16:00まで
日本留学試験利用選抜(第1次選考)	2022. 8. 1 ~ 2022. 10. 20	16:00まで			

*出願期間を入試要項でご確認の上、お支払いください。出願期限を過ぎたお支払いは出来ません。

【操作などのお問合わせ先】 学び・教育サポートセンター <https://e-apply.jp/> ※コンビニ店頭ではお応えできません。