



[October 2019 Admission] Doctoral Program in Global Studies
Peace and Conflict Studies (PCS)
Application Checklist

Name	
-------------	--

✓ Check the boxes and submit this form with the other application documents.

	Items	Notes	Check ✓
1	Application Form	▶ Paste a photograph.	
2	Photograph	▶ 1 additional photograph (4cm x 3cm, portrait-style)	
3	Transcript	▶ 1 set ▶ Only an original or a true copy is accepted. Photocopies are not accepted.	
	▶ Do you have an official translation?	If the transcript is written in a language other than English or Japanese, you are required to <u>attach an English (or a Japanese) translation</u> to the official transcript.	
4	Certificate of (Expected) Graduation	▶ 1 set ▶ Only an original or a true copy is accepted. Photocopies are not accepted.	
	▶ Do you have an official translation?	If the certificate is written in a language other than English or Japanese, you are required to <u>attach an English (or Japanese) translation</u> to the official certificate.	
	▶ Verification Report of China Higher Education Qualification Certificate	▶ Applicable only for those who have graduated from a graduate school in China ▶ Submit a <u>printout</u> of an English version	
5	Application Fee	▶ JPY 30,000	
6	Research Proposal	▶ Use TUFs's format. ▶ 4 copies	
7	Personal Statement	▶ Use TUFs's format. ▶ 4 copies	
8	Evidence of English Proficiency (TOEFL, IELTS, or TOEIC)	▶ Have you ordered your score report to be sent to TUFs? -- or -- ▶ Have you included the original official score report?	
9	Two Letters of Recommendation	▶ Attach a TUFs's cover letter to each letter of recommendation. ▶ Read page 6 of the Admissions Information carefully.	
10	Proof of Citizenship or Proof of Residence in Japan	[International Applicants Residing Outside Japan] ▶ Copy of your passport [International Applicants Residing in Japan] ▶ Copy of your residence (<i>Zairyu</i>) card (both sides) [Japanese Nationals] ▶ Not applicable	
11	Copy of One Academic or Professional Publication	▶ Optional	
12	Application Checklist	▶ Include this form in your application.	
13	Thesis	▶ 4 copies	

Signature: _____

Date: _____