

Date of Application: (Month) (Day), (Year)

### User Account Application Form

|                                  |   |  |  |
|----------------------------------|---|--|--|
| User Affiliation                 | <input type="checkbox"/> Board member             | <input type="checkbox"/> Full-time teacher         | <input type="checkbox"/> Part-time teacher |
|                                  | <input type="checkbox"/> Foreign teacher          | <input type="checkbox"/> Foreign researcher(ILCAA) |  |
|                                  | <input type="checkbox"/> Full-time clerical staff | <input type="checkbox"/> Part-time clerical staff  |  |
|                                  | <input type="checkbox"/> Others (                 | ) [ manager's affiliation and signature ]          |  |
| Name (in kanji or katakana)      | _____   |  |  |
| Name (in Roman alphabet)         | _____   |  |  |
| Affiliation                      | _____   | Room Number  | _____                                      |
| Telephone Number (Extension)     | _____   |  |  |
| Available period of User Account | _____   |  |  |

■ Desired User Account Name

First choice \_\_\_\_\_ Second choice \_\_\_\_\_ Third choice \_\_\_\_\_

■ Desired E-mail Address (Full name for clerical staff and assistant clerical staff)

First choice \_\_\_\_\_ Second choice \_\_\_\_\_ Third choice \_\_\_\_\_

(For security reasons, your user account name should be different from your e-mail address. Please create your account name using a maximum of 32 characters consisting of only the letters a-z, the digits 0-9, ".", "-", and "\_". Please use lowercase characters. The first character of your user account cannot be a number.)

#### Notes

- ☐ By submitting this application, you agree that you have understood and consent to the "Regulations Concerning the Use of Information Collaboration Center".
- ☐ You may not obtain more than one account.
- ☐ Please complete this application and submit it to the designated location.
- ☐ ~~The weekly cutoff for submissions is Monday and permits will be issued on Friday.~~ Please obtain your permit at the location where you submitted your application.

#### Reception Use Only

Date Received: (Month) (Day), (Year)

Received by: \_\_\_\_\_

Message: